**1. Event Wrap-up Report**

* **Summary of the Event:** The hackathon successfully brought together 150 participants, mentors, speakers, and sponsors. The event was generally well-received, though there were challenges with the Wi-Fi network that caused delays for teams relying on cloud-based tools.
* **Key Metrics:**
  + **Total Attendance:** 150 participants
  + **Surveys Received:** 100 responses post-event
  + **Total Budget (before additional expenses):** $15,000
  + **Additional Expense (Wi-Fi issue resolution):** $500
* **Completed Activities:**
  + Payments to vendors have been completed.
  + Venue cleanup and disbanding of the event equipment are finalized.
  + The Wi-Fi issue was resolved, and the extra $500 expense was accounted for.
  + Feedback from participants was collected via surveys, with 100 responses received.
* **Confirmation of Completed Activities:**
  + Vendor payments: **Completed**
  + Venue cleanup: **Completed**
  + Extra expenses due to Wi-Fi issue: **Processed**

**2. Sprint Retrospective Summary**

* **What Went Well:**
  + Participants were engaged and motivated throughout the event.
  + Workshops and coding sessions were well organized, with relevant speakers and mentors.
  + Sponsors were satisfied with the event exposure and visibility.
* **What Didn’t Go Well:**
  + The major issue with the venue's Wi-Fi network caused significant disruptions for cloud-based projects.
  + Some tasks were delayed due to this issue, leading to frustration among participants, especially those working on projects that required continuous internet access.
* **Areas for Improvement for Future Hackathons:**
  + **Wi-Fi and Infrastructure:** Ensure that the Wi-Fi network is robust and tested prior to the event, especially for cloud-based projects. Having a backup plan for internet connectivity could help mitigate such issues in the future.
  + **Communication:** A clearer communication plan for how to handle unexpected technical difficulties during the event should be in place.
  + **Contingency Budget:** Allocate a small portion of the budget for unexpected expenses, such as technical problems, to minimize disruptions.
  + **Feedback Collection:** Continue gathering feedback but possibly with a more focused approach to identify areas that might have gone unnoticed during the event.